

APPLICATION FOR FUNDS TRANSFER



DATE: _____

Please effect/issue on my/our behalf

EFT/Internal Transfer

Swift Transfer

Demand Draft

APPLICANT'S DETAILS

Applicant's Name: _____ Telephone No. _____

Account No: _____ Email Address: _____

Currency: _____ Amount in figures: _____

Amount in words: _____

BENEFICIARY'S DETAILS

Beneficiary's Name: _____

Beneficiary's Account No.: _____

Beneficiary's Bank: _____ Country: _____

Swift Code/Sort Code/Fed wire No.: _____
(For international transfers as applicable)

Intermediary Bank (If Applicable): _____

Details of payment:(Invoice No./Bill No./Student No./ etc) _____

Purpose of Remittance: _____

Foreign Bank Charges to be paid by: (please tick) Myself/Ourselves Beneficiary Shared

Payment instruction of transfer amount plus charges		
Debit my/our Account No. _____	Exchange rate/ ref No. _____	Chq No. _____
Transfer amount _____	Comm./ charges: _____	Total Amount: _____
Total in Words _____		

Incase of an electronic funds transfer, it is understood that same is sent at applicants risk and that the bank shall not be held liable for any mistake, delay or commission which may occur in the transmission of the message or from its misinterpretation when received. I/We undertake to pay any charges incurred for repetition or elucidation of the message if this occurs.

Applicant(s)'s ID No. _____

Applicant(s)'s Signature: _____

BANK'S USE ONLY

SWIFT DEPARTMENT

Transaction No. _____

Input By:

Verified By:

Verified By:

Authorized By:.....